**NON-NEGOTIABLE**

**Notice of Settlement and Estoppel**Notice to Agent is Notice to Principal / Notice to Principal is Notice to Agent  
Silence Is Acquiescence   
“Copy-Right/Copy Claim”

Date: xx/xx/xxxx

:FirstName-MiddleName: LastName.  
Authorized Representative for STRAWMAN NAME and all derivatives thereof

1234 Main Street  
YourCity, YourStateFullNameSpelledOut, [Zip Code Exempt]  
Principal  
  
COMPANY NAME  
Private and Confidential For: Full Name of (vp of finance, vp of operations, controller, etc)  
1234 Main Street (PO Box not allowed you must research and find the physical address)  
AnyCity, AnyState, USA, 60527  
Respondent  
  
Regarding Case/Account Number: account number goes here  
  
Perpetual Claim Number: *The exact same Perpetual Claim Number from your first letter goes here*

Greeting Mr. XYZ: I hope this **Notice of Settlement and Estoppel** finds you in sound health and good stead.

Previously I have written you:

* **Notice of Acceptance of Credit Issued and Discharge of Debt** on or about Date xx/xx/xxxx with the U.S.P.S.   
  Registered Mail Number put previous tracking number here.
* **Notice of Opportunity to Cure** on or about Date xx/xx/xxxx with the U.S.P.S.   
  Registered Mail Number put previous tracking number here.

Since you have failed to respond in writing within the timeframe provided to indicate that my **Notice of Acceptance of Credit Issued and Discharge of Debt** is unacceptable, I am assuming the credit has been accepted, that the debt is discharged by way of set off, and that the accounting for this commercial matter is settled and closed.

With this **Notice of Settlement and Estoppel** you are estopped from any further collection activity regarding this matter.

Sincerely,  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
:FirstName-MiddleName: LastName.  
 Authorized Representative For STRAWMANNAME HERE  
:copyright/Copy-claim: All rights reserved  
 No liability. Errors & Omissions Excepted   
 WITHOUT PREJUDICE – NON-ASSUMPSIT - Calls may be recorded